

FRAMPTON ON SEVERN PARISH COUNCIL

MINUTES OF THE MEETING HELD IN THE VILLAGE HALL ON WEDNESDAY 29th APRIL 2015

POLICE REPORT

PCSO Mark Lifton is currently off duty and there was no report submitted for the month.

MINUTES OF THE MEETING

PRESENT

Cllrs Alexander (Chairman), Arnold, Clifford, Greenfield, Griffiths, Grist, Heaton, Hillman and Howe were present and Sheila Murray (Clerk).

PRIOR TO THE MEETING PARISHIONERS WERE INVITED TO RAISE MATTERS OF CONCERN WITH COUNCIL:

- **Proposed Development at land north of Lake Lane**

- **Mr Keith Withers, Chairman of Lakefield School Governors**

On behalf of the School, Mr. Withers raised concerns regarding the above development and requested support to ensure safety is paramount.

The concerns related to:

- **Vehicle access and parking provision**

- The entrance road to the development must be off the roundabout.
- There is insufficient planned parking spaces on the proposed site.
- The percentage of affordable housing has no parking provision other than communal.
- Traffic congestion currently exists when children are brought to school and collected. These problems continue during the day with Community Centre, Bowls Club and Tennis activities all requiring parking provision.

- **Flooding**

The increased risk of flooding to this already flood prone area would be unacceptable. The drainage of surface water and sewerage requires investigation.

- **Inaccuracies in the proposed planning application**

School admission level is 2010 entrants which must be a typing error.

The car park was donated to the school which is incorrect. The school car park is owned by the School and is not for residents to use.

There is no reference to the existing flooding issue.

- **Mr. Peter Throup, Auburn House, Lake Lane**

Mr Throup confirmed he was in complete agreement with all the comments made by Mr. Withers and added that the proposed development was too large for the size of land.

Mr Throup said that he and neighbouring residents were expecting an open meeting but it had not been forthcoming. Cllr Grist confirmed that Council decided to invite residents to this meeting instead. The deadline for comment by SDC was extended but gave insufficient time to organise an open meeting. Mr Throup replied that this was a wrong decision and he would have liked an open meeting. Cllr Grist added that it was important that residents make their views known on the SDC website.

Mr. John Wyatt, Whitby House, Lake Lane

Mr Wyatt confirmed his complete agreement with Mr. Withers and Mr Throup

He said that he had submitted a letter to SDC raising all the issues discussed including noise limits which relate to activity by a night time oil supplier on the adjacent business park.

He confirmed his neighbour, Mr Raymond Gillard, Rioja, Lake Lane, also submitted a letter to SDC referring to the encroachment of a planting strip.

He said the Environmental Flood map shows the proposed area cut out of the existing flood plain causing confusion which needs clarification.

He suggested that a survey be carried out to identify what drainage currently exists underneath the proposed area and the adjoining school car park.

Mr Terry Coughlin, Bookends, Lake Lane

Mr Terry Coughlin confirmed agreement with the other residents who had spoken.

He was extremely concerned about the effect on local children from Saul and Arlingham which would reduce their priority status for school admission.

Cllr Grist asked the residents what measures they would like the Parish Council to support.

The response was in summary:

- Educate parents to adopt better parking habits
- Make the roundabout more prominent with increased signage.
- Enforce the use and extend the zigzag lines outside the school.
- Revisit the Green travel plan

Cllr Alexander said that following a visit from the Highways Department they indicated that they would be supportive of a footpath on the west side of the road which was deemed to be safer.

He said this was an outline planning application and further details will follow.

Mr Steve Greenwood

Mr Greenwood said that he thought the Annual Parish Meeting was disappointing. It lacked experience by the council members and was led by a weak Agenda. There were no previous minutes, no financial statement and no visiting speakers.

Mr Greenwood said he was not satisfied with the response to his questions that had been submitted prior to the meeting.

Mr Greenwood outlined his approach to the presentation of the Minutes for further consideration by the Council.

Mr Greenwood further stated that he was concerned about the trees in the Narles and did not accept the response given by Council. Following a previous meeting with Cllr Clifford and Frampton Court Estate he said there is an opportunity to work together to achieve a tree planting project. The village is good at fund raising and it is worth the effort to ensure this asset is maintained. He requested the Parish Council place this item on the Agenda for the next meeting.

066/15 APOLOGIES

Apologies were received from County Cllr Tony Blackburn and District Cllr Haydn Jones.

067/15 ELECTION OF CHAIRMAN

Cllr Alexander resigned his position as Chairman. Cllr Heaton was proposed by Cllr Grist and seconded by Cllr Greenfield. There were no other nominations. The vote was unanimous and Cllr Heaton was duly elected.

Cllr Greenfield said that all council members wished to thank Cllr Alexander for his service. He took over the Chair following the illness of Cllr Howe and stepped back into the role doing a very good job.

Cllr Howe added that Cllr Alexander was the longest serving Chairman of the Council. He came into office in 1983 whilst in full time employment and bringing up a young family. He led the Parish Council over all those years which is a remarkable record. Cllr Howe said during his time of Chairman he was an enormous help and he was extremely grateful that he was willing to take up the reigns again after becoming ill. Cllr Alexander has carried out his duties with distinction.

Cllr Heaton also thanked Cllr Alexander for his service and hoped he could call upon him for help in his new role as Chairman.

068/15 APPOINTMENT OF VICE CHAIRMAN

Cllr Grist was proposed by Cllr Alexander and seconded by Cllr Howe. There were no other nominations. The vote was unanimous and Cllr Grist was duly elected.

069/15 OFFICIAL APPOINTMENTS

Appointment of Responsible Finance Officer

Mrs Sheila Murray, Clerk was proposed by Cllr Howe and seconded by Cllr Greenfield. The vote was unanimous and Mrs Murray agreed to accept the position.

Appointment of Cllrs to Wards

Parish Wards allocated remain unchanged.

Appointment of Responsible Duties

TROW representation was appointed to Cllr Howe

FCA representation was appointed to Cllr Hillman

Council member to be appointed to inspect financial records in line with the Transparency Law and New Financial Regulations. Cllr Grist was appointed as the 'internal checker'.

070/15 REVIEW OF PARISH COUNCIL POLICIES

It was agreed to defer confirmation of the policies until the June meeting of Council to allow time for councillors to comment.

071/15 DECLARATIONS OF INTEREST

Cllr Howe declared an interest in Agenda item 10.31

Cllr Clifford declared an interest in Agenda item 17

Cllr Hillman declared an interest in Agenda item 17

072/15 PREVIOUS MINUTES

(a) The Minutes of the Meeting held on 4th March 2015 were approved as a true record and signed by the Chairman on behalf of the Council.

(b) The Minutes of the meeting held on 1st April 2015 were approved as a true record and signed by the Chairman on behalf of the Council.

(c) The Minutes of the Annual Parish Meeting held on 15th April 2015

Item 4. Page 2 under 'Internal Provision' – Toilet facilities to be amended to add for staff use only.

The Minutes were approved as a true record and signed by the Chairman on behalf of the Council.

073/15 PLANNING**(A) DECISIONS MADE BY THE DISTRICT COUNCIL**

S.15/0140/FUL Perryway Garage Perryway	Change use from Auto repair to residential and construct 4 dwellings.	Permission
Standard planning restrictions and conditions applied.		

(B) DECISIONS MADE BY THE PLANNING COMMITTEE

S.15/0968/TCA The Narles The Street	Fell large Chestnut Tree	Support
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(C) PLANNING APPLICATIONS TAKEN AT THE MEETING

S.15/0707/OUT Land North of Lake Lane	Development for 21 Houses	Support
Following a full discussion it was agreed that a letter is to be submitted to SDC Planning Department by the Chairman to detail concerns that are to be taken into account for detailed planning. Deadline date for submission 15 th May 2015. Cllr Alexander proposed support for the development application in principle. Seconded by Cllr Howe. Vote was unanimous.		

(D) OTHER PLANNING**Pool Cottage Mr. S. Dunne S.13/1523/FUL**

Cllr Alexander advised that there is an issue with the parking of six vehicles from the result of two dwellings being converted from one at Cant Leaze. Stroud District Council have responded stating there was no planning reason to object to the planning permission.

Mr. Dunne will discuss the issue with the residents and there is no further action to be taken by Parish Council. Cllr Greenfield reminded Council that this was raised at the time of the planning application.

**Land off School Lane Whitminster S.14/1829/OUT
Development of 95 dwellings.**

An appeal has been lodged following refusal of planning permission by SDC. Cllrs agreed that the original objections, regarding an increase in sewage drainage will exceed capacity on the current system, are to be reiterated by letter to The Planning Inspectorate in Bristol. Deadline date is 22nd May 2015. Cllr Alexander to action.

Awre Solar Farm – Forest of Dean Council

Cllr Alexander said the Chief Planning Officer for the Forest of Dean Council will communicate with Stroud District Council to ensure that this Parish Council is fully consulted during the planning process.

074/15 COUNTY COUNCILLOR'S REPORT

County Cllr Blackburn was unable to be present and no report has been received.

075/15 DISTRICT COUNCILLOR'S REPORT

District Cllr Haydn Jones was unable to be present and confirmed there were no matters of interest to report.

076/15 FINANCE**(A) INVOICES FOR PAYMENT**

Cllrs unanimously agreed that the following invoices be paid:

CHEQUES SIGNED AT 29th APRIL 2015 MEETING

CHEQUE	DATE	PAYEE	FOR	VAT	TOTAL	POWER
636	29/04/2015	Mrs S. Murray	Salary	-	227.43	LGA 1972 s.112(2)
637	29/04/2015	Stroud District Council	Domain registration Website	6.00	36.00	LGA 1972 s.142
638	29/04/2015	FOS Village Hall	Meeting Room Rental Apr 2014-Mar 2015		235.00	LGA 1972 s.134(4)
639	29/04/2015	Zurich Insurance	Annual Renewal		218.87	LGA 1972 s.111
640	29/04/2015	Mr B Baker	Village Maintenance		360.00	HA 1980 S43&96

INVOICES PAID OUT BETWEEN MEETINGS

CHEQUE	DATE	PAYEE	FOR	VAT	TOTAL	POWER
635	02/04/15	Stroud District Council	Temporary Road Closure 28/6/15 Procession Celebration 700 yrs at St. Mary's Church-village event		40.00	LGA 1972 s.137

FUNDS RECEIVED AND BANKED BETWEEN MEETINGS

DATE PAID IN	FROM	FOR	AMOUNT
<i>none</i>			

(B) FINANCE UPDATE

The figures are currently being prepared for the Parish Council audit and were not available for the meeting. These will be updated for next meeting.

(C) OTHER FINANCIAL MATTERS

Cllr Grist is preparing the Parish Council audit to be presented by 9th June 2015.

Cllr Grist asked councillors to consider more projects for the S106 listing. The suggestions are to be for community benefit funding and do not include maintenance. The developers for the land north of Lake Lane site would expect funding provision to be made in the locality. A detailed list will be provided for the next meeting.

Frampton Community Association are installing a broadband facility and phone line. The cost to Parish Council is £11.40 per month which will enable full office facilities for the Clerk. Council agreed to this expenditure.

077/15 NEIGHBOURHOOD PLAN

Cllr Heaton gave a brief outline of the process for creating a Community Design Statement. An application for a £500 grant for this project is to be submitted to Stroud District Council by Cllr Heaton.

A draft survey has been sent to councillors to discuss in detail at the next Future Strategies Group meeting.

The Communication strategy for the Community Design Statement is to:

- Establish a website link to the survey.
- Place a survey sheet in the August edition of the FCA Newsletter, deadline 15th July 2015.
- Undertake door to door discussion with residents

The community survey will be formally agreed at the next Parish Council meeting in June.

The survey results will be put into the existing Parish Plan thereby retaining the historical data.

Cllr Howe suggested that a Future Strategies Group meeting should take place as soon as possible and that the various proposals from Mr. Greenwood should be included for consideration.

The next Future Strategies Meeting is to be held on Monday 18th May, commencing at 7pm, at the home of Mark Griffiths.

078/15 SEVERN VOICE

Mrs Murray – Clerk attended the meeting and gave a brief overview.

Canal Bridges – A meeting to be held on 27th April 2015 at Whitminster Village Hall with CART and relevant stakeholders.

Fish & Eel passes – Installing tidal flaps on the river Frome will jeopardise flooding in the Severnside area. Cllr Roger Godwin is pursuing this matter further with County Cllr Blackburn.

Schools Administration – The next meeting will be held on 21st May 2015 at Whitminster Village Hall.

Boundary Commission Review – Now awaiting results of the consultation.

Waterwells Park & Ride changes – Changes are being made which was causing concern but little known about this by members at the meeting.

Stroud Local Plan – has been resubmitted for the Inspector to review on 12-14th May 2015.

Cllr Howe said that the bus company Stagecoach is taking over the Waterwells Park & Ride contract from Bennetts. It was hoped the service overall should improve.

Cllr Alexander updated council on the CART meeting of 27th April 2015. It was a well supported lively meeting. CART confirmed that no car surveys have been carried out but one will be done at Fretherne Bridge as this bridge is vital to the residents west of the canal. The timeline indicates bridges north of Sandfield will switch to a remote control system from 2016 and bridges south of Sandfield from 2017. A focus group has been set up to ensure that protection is given to the villages affected by the automated bridge proposals. Councillors gave their support for Cllr Alexander to be on the focus group.

079/15 HIGHWAYS

Street Trees – Council is awaiting a proposal from Laurence Wood. Cllr Howe will make contact to obtain the details.

Cllr Alexander and Cllr Grist met with Mr. Dan Tiffney of the Highways Department. Three areas were inspected.

- a) Whitminster Lane. Highways will make repairs to areas already marked out. The corner of Oatfield House requires a curved edge and this will be put forward for funding next year 2016/2017.
- b) Inspecting the proposed development of land north of Lake Lane, Highways support will be given for the inclusion of a footpath.
- c) Bridge Road vehicle access and congestion during bridge closure is blocking driveways and preventing access. The road is also being blocked by vehicles parked on the opposite side of the bridge.
Highways will arrange for marked hatching and keep clear signage at the access points. This will also allow the PCSO to take any necessary action.
On the north side from Lake Lane to the bridge the only option is to provide double yellow lines. Council would prefer not to take this action but asked Cllr Alexander to obtain a quote.

080/15 NEW SHOP AND POST OFFICE

Cllr Clifford said Western Power had submitted a huge cost to connect the electric but this was now resolved.

He commented that the corrugated iron roof was not to economise but to provide a safe solution when cricket balls landed on it.

Cllr Hillman said he was pleased with the presentation at the Annual Parish Meeting. Building progress is going well and the electricians are now on site.

Cllr Heaton congratulated Cllr Hillman on his excellent presentation and said there was a positive response from parishioners to the benefits of the new shop.

081/15 CORRESPONDENCE

Stroud District Council granted an order for a temporary road closure for the Procession to Celebrate 700 years at St. Mary's Church was granted.

The closure is from Manor Farm to St. Mary's Church.

Time: 10.00 am to 11.30 am

Date: Sunday 28th June 2015.

082/15 CHAIRMAN'S ITEMS

None

083/15 COUNCILLORS' SUBMISSIONS

Cllr Griffiths said he will organise an Emergency Response Planning Meeting during May.

Cllr Howe enquired if Council will communicate the nature of the 28th June road closure to local residents and businesses. Cllr Grist said this was included in the 1315 communications with the community.

Cllr Alexander advised of recent attempted burglaries in Vicarage Lane regarding vehicle theft.

Cllr Alexander confirmed that Mr. Clive Ingram of Severn Trent Water had confirmed he will visit the next Parish Council meeting to give an update on the outstanding snagging issues in the village.

Cllr Hillman requested assistance with talking to residents regarding the proposed development on the land north of Lake Lane. Cllr Alexander, Cllr Howe and Cllr Heaton confirmed they would assist as necessary.

Mrs Murray asked Council to allow the following minute to be submitted for audit purposes as it has been missed in previous minutes due to illness.

- 25/09/14 Stroud District Council precept balance receipt £7535.00
This was unanimously agreed.

She further advised that she was on holiday from 11th-31st May and matters should be referred to Cllr Alexander in her absence.

There being no further business, the meeting closed at 10.00pm.